

Agenda

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Council

Date: **Monday 13 April 2015**

Time: **5.00 pm**

Place: **Council Chamber, Town Hall**

For any further information please contact:

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Officer**

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Council

Membership

Lord Mayor	Councillor Mohammed Abbasi	
Deputy Lord Mayor	Councillor Craig Simmons	
Sheriff	Councillor Rae Humberstone	
Members	Councillor Mohammed Altaf-Khan	Councillor Sajjad Malik
	Councillor Farida Anwar	Councillor Chewe Munkonge
	Councillor Elise Benjamin	Councillor Michele Paule
	Councillor Ruthi Brandt	Councillor Susanna Pressel
	Councillor Susan Brown	Councillor Bob Price
	Councillor Bev Clack	Councillor Mike Rowley
	Councillor Mary Clarkson	Councillor Gwynneth Royce
	Councillor Colin Cook	Councillor Gill Sanders
	Councillor Van Coulter	Councillor Scott Seamons
	Councillor Roy Darke	Councillor Christine Simm
	Councillor Jean Fooks	Councillor Dee Sinclair
	Councillor James Fry	Councillor Linda Smith
	Councillor Andrew Gant	Councillor John Tanner
	Councillor Stephen Goddard	Councillor Richard Tarver
	Councillor Michael Gotch	Councillor Sian Taylor
	Councillor Mick Haines	Councillor David Thomas
	Councillor Tom Hayes	Councillor Ed Turner
	Councillor David Henwood	Councillor Louise Upton
	Councillor Sam Hollick	Councillor Oscar Van Nooijen
	Councillor Alex Hollingsworth	Councillor Elizabeth Wade
	Councillor Pat Kennedy	Councillor Ruth Wilkinson
	Councillor Ben Lloyd-Shogbesan	Councillor Dick Wolff
	Councillor Mark Lygo	

The quorum for this meeting is 12 members.

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SUMMONS

A meeting of the City Council will be held in the Council Chamber, Town Hall, on Monday 13 April 2015 at 5.00 pm to transact the business set out below.

Peter Sloman

Proper Officer

AGENDA

Pages

PART 1 - PUBLIC BUSINESS

1 APOLOGIES FOR ABSENCE

2 MINUTES

Minutes of the ordinary meeting of Council held on 2 February 2015 and the budget meeting of Council held on 18 February 2015.

13 - 36

3 DECLARATIONS OF INTERESTS

4 APPOINTMENT TO COMMITTEES

Any changes to appointments to committees will be circulated with the briefing note.

5 ANNOUNCEMENTS

Announcements by:

- (1) The Lord Mayor
- (2) The Sheriff
- (3) The Leader of the Council
- (4) The Chief Executive, Chief Finance Officer, Monitoring Officer

6 COUNCIL MEETING DATES: PROPOSED CHANGE TO SEPTEMBER DATE

The Leader will propose altering the date of the September Council meeting to Wednesday 23 September at 5.00pm. It was originally scheduled for Monday 21 September.

Council are asked to agree to change the date of the September meeting to

Wednesday 23 September at 5.00pm.

7 PUBLIC ADDRESSES AND QUESTIONS THAT RELATE TO MATTERS FOR DECISION AT THIS MEETING

Public addresses and questions to the Leader or other Board member received in accordance with Council Procedure Rule 11.10 and 11.11.

The full text of any address or question must be received by the Head of Law and Governance by 5.00 pm on Tuesday 7 April 2015.

Full details of addresses submitted by the deadline will be provided in the briefing note. Full details of questions submitted by the deadline, and written responses where available, will be provided in the briefing note.

CITY EXECUTIVE BOARD AND OTHER COMMITTEES RECOMMENDATIONS FOR COUNCIL DECISION

8 ADOPTION OF THE CULTURE STRATEGY 2015-18

37 - 78

The Head of Policy, Culture and Communication submitted a report and draft strategy to the City Executive Board on 12 March 2015 (attached here).

This details the development of the draft Culture Strategy 2015 – 18, an overview of its vision and priorities and reports on the results of public consultation. It proposes approval of the strategy in the light of consultation.

The relevant minute (152) of the City Executive Board meeting on 12 March is attached later in this agenda. The Board agreed to approve the strategy as set out in Appendix 1 to the report.

The City Executive Board recommends Council to APPROVE the Culture Strategy 2015 – 2018 as set out at Appendix 1 to the report.

9 INTEGRATED PERFORMANCE REPORT 2014/15_ QUARTER 3

79 - 84

The Heads of Finance and Business Improvement and Technology have submitted a report which details the Council's Finances, Risk and Performance as at the end of Quarter 3, 31 December 2014.

Appendices to the report were submitted to the City Executive Board on 12 March 2015 and are available as part of the papers for that meeting but not reproduced here.

The relevant minute (154) of the City Executive Board meeting on 12 March is attached. The Board agreed to approve the strategy as set out in Appendix 1 to the report.

The City Executive Board recommends to Council:

- 1. (approval of) a supplementary capital budget of £200,000 for welfare facilities at Cowley Marsh depot as detailed in paragraph 5 (of the report);**
- 2. that all end of year revenue surpluses from 2014/15 be transferred**

into a property investment reserve, subject to (a) below, in order that the funds can be invested to provide future income streams or to further policy objectives including the allocation of £550,000 in relation to the purchase of the freehold of St.Aldate's Chambers.

(a) City Executive Board agreed to note the risks and potential financial penalties relating to Homes and Communities Agency Grant Funding as outlined in paragraphs 6 and 7 of the report.

10 ADOPTION OF THE STREET TRADING POLICY 2015

85 - 108

The Head of Environmental Development has submitted a report which seeks Council's adoption of the draft Street Trading Policy 2015, following approval by the General Purposes Licensing Committee on 27 January 2015.

The relevant minute (15) of the General Purposes Licensing Committee meeting on 27 January is attached as Appendix 2. The Committee agreed to approve the draft Street Trading Policy 2015 and recommend it to Council for adoption.

Officer recommendation: That the Council adopt the draft Street Trading Policy 2015.

COUNCIL DECISIONS

11 CONSTITUTION REVIEW 2015

109 - 160

The Head of Law and Governance has submitted a report recommending changes to the Council's constitution.

Officer Recommendation: That Council approve, with immediate effect, the amendments to the Constitution outlined in the report and in:-

Appendix 1 - Finance Rules;
Appendix 2 - Contract Procedure Rules;
Appendix 3 - Planning Code of Practice;
Appendix 4 - Miscellaneous proposed changes

12 EMPLOYMENT POLICIES

161 - 218

The Head of Human Resources and Facilities has submitted a report setting out one new and two revised employment policies for approval.

The policies are attached as appendices 1 to 3 of the report.

Officer recommendations: That Council:

1. Approve the following policies with immediate effect:

- Policy and Procedure for Managing Allegations against Employees and Volunteers Working with Children and Vulnerable Adults
- Family Leave Policy and Procedure

2. Authorise the Head of Human Resources to amend the policies and

procedures from time to time in order to correct any factual or legal errors.

3. Approve the updated annual Pay Policy Statement for publication.

13 GRANTING OF THE FREEDOM OF OXFORD TO THE RIFLES

219 - 220

The Head of Law and Governance has submitted a report requesting that Council grant the Freedom of the City of Oxford to The Rifles, first bestowed on the Oxfordshire and Buckinghamshire Light Infantry in 1945 and subsequently exercised by the Royal Green Jackets, and allow them to exercise the Honour of the Freedom of Entry to the City of Oxford, by parading through Oxford City on Sunday 24 May 2015.

Officer recommendations: That Council:

1. Grant the Freedom of Oxford, first bestowed on the Oxfordshire and Buckinghamshire Light Infantry in 1945 and subsequently exercised by the Royal Green Jackets, to The Rifles as a mark of the City's respect and appreciation of their continued service to their Country; and
2. Note that The Rifles will exercise the Freedom of Entry to the City of Oxford, by parading through Oxford City on Sunday 24 May 2015.

14 REGULATION OF INVESTIGATORY POWERS ACT 2000

221 - 222

The Head of Law and Governance has submitted a report which reports the Council's application of its powers under the Regulation of Investigatory Powers Act 2000

Officer recommendation: That Council note the Council's use of its powers under the Regulation of Investigatory Powers Act 2000 (RIPA) for the period 1 April 2014 to 31 March 2015.

COUNCILLORS' QUESTIONS TO BOARD MEMBERS, COMMITTEE CHAIRS AND LORD MAYOR

15 CITY EXECUTIVE BOARD MINUTES

223 - 246

Questions to Board members about the minutes of the Board meetings. This item has a time limit of 15 minutes.

1. Minutes of the meeting held on 29 January 2015.
2. Minutes of the meeting held on 12 February 2015.
3. Minutes of the meeting held on 12 March 2015.

16 QUESTIONS ON NOTICE FROM MEMBERS OF COUNCIL

Questions on notice received in accordance with Council Procedure Rule 11.9(b).

Questions may be asked of the Lord Mayor, a Member of the City Executive Board or a Chair of a Committee.

The full text of questions must be received by the Head of Law and Governance by no later than 1.00pm on Thursday 2 April 2015.

Full details of all questions, and written responses where available, will be provided in the briefing note.

PART 2 - PUBLIC INVOLVEMENT AND SCRUTINY

17 PUBLIC ADDRESSES AND QUESTIONS THAT DO NOT RELATE TO MATTERS FOR DECISION AT THIS COUNCIL MEETING

Public addresses and questions to the Leader or other Board member received in accordance with Council Procedure Rule 11.10 and 11.11.

The full text of any address or question must be received by the Head of Law and Governance by 5.00 pm on Tuesday 7 April 2015.

Full details of addresses submitted by the deadline will be provided in the briefing note. Full details of questions submitted by the deadline, and written responses where available, will be provided in the briefing note.

18 OUTSIDE ORGANISATION/COMMITTEE CHAIR REPORTS AND QUESTIONS

247 - 250

- (a) Each ordinary meeting of Council receives a written report concerning the work of one of the partnerships on which the Council is represented.

On behalf of Councillor Tanner the Interim Head of Environmental Development has submitted a report on the work of the Environment Partnership (attached).

Council is invited to comment on and note the submitted report.

- (b) Members who are Council representatives on external bodies or Chairs of Council Committees who consider that a significant decision or event has taken place, may give notice to the Head of Law and Governance by 1.00 pm on Wednesday 8 April that they will present a written or oral report on the event or the significant decision and how it may influence future events.
- (c) The programme of reporting the work of partnerships at future meetings will be:

Oxford Strategic Partnership – 20 July 2015
Oxfordshire Health Improvement Board – 21 September 2015
Overview report on All Oxfordshire Partnerships – 7 December 2015
Oxfordshire Local Enterprise Partnership – 8 February 2016
Oxfordshire Growth Board – 19 April 2016
Community Safety – July 2016
Environmental and Waste – September 2016

19 SCRUTINY COMMITTEE BRIEFING

251 - 274

The Chair of the Scrutiny Committee has submitted a report which updates Council on the activities of scrutiny and other non-executive Councillors since the last meeting of Council (attached).

Council is invited to comment on and note the report.

PART 3 - MOTIONS REPRESENTING THE CITY

20 MOTIONS ON NOTICE

Motions received in accordance with Council Procedure Rule 11.16.

The full text of motions received by the Head of Law and Governance by the deadline of 1.00pm on Monday 30 March 2015, and as amended by the proposer, is attached to this agenda.

Substantive amendments to these motions must be received by the Head of Law and Governance by no later than 1.00pm on Thursday 9 April 2015. The briefing note will contain any substantive amendments submitted before its publication.

1. Using your Vote (proposed by Cllr Tanner, seconded by Cllr Clack) Labour member motion

This City Council urges every resident who can to use their vote in the General Election on May 7th. We call on each of the candidates in the Oxford East and Oxford West & Abingdon constituencies:

- a) to speak up for local government
- b) to pledge to build the homes Oxford desperately needs
- c) to support our schools and universities
- d) to back a vibrant low carbon economy
- e) to commit to a Living Wage and
- f) to promote an international, safe and tolerant city.

We expect those elected to represent Oxford in the House of Commons to fight for a fairer, greener and even more beautiful city for all.

2. Housing (proposed by Cllr Fooks, seconded by Cllr Wade) Liberal Democrats member motion

Council notes the increasing disparity in housing costs between the social housing sector and the private sector. This risks Oxford becoming a city of only the very well-off and the not-at-all well-off, with no housing within reach of middle income households. Key workers such as teachers and nurses can no longer afford to live in Oxford, and communities become unbalanced. Council asks the Executive Board to ask officers to investigate new models of housing provision which would include starter homes, key worker housing and self-build in any new developments. This is likely to require the setting up of a separate housing company.

Council recognises the concerns of neighbouring districts over proposals to build on green belt land outside the City and asks the Oxfordshire Growth Board to ensure that the current Green Belt Review is thorough, transparent and involves proper public consultation.

Dialogue with the county and the districts must continue.

Council recognises that the current jobs/homes imbalance – 46,000 people commuting in every day – will get worse with the thousands of new jobs expected in the City. Council asks the Administration to work with the County Council as the Highway Authority to ensure that the provision of excellent public transport links is fully recognised in LTP4.

3. Controlling the Housing Investment Market (proposed by Cllr Hollick, seconded by Cllr Brandt)

Green member motion

This Council notes that housing rents in Oxford are some of the highest in the Country. That increasing numbers of new and converted properties are being purchased by buy-to-let landlords and overseas investors who are being attracted to Oxford because of the high returns. With high housing demand, this is leading to a spiral of rent increases as these property owners seek to maximise returns. In addition, the rising number of investment properties is increasing the price, and reducing the number, of properties for private sale.

This Council therefore calls on the incoming Government to act decisively and quickly to better control the housing investment market for example, through reductions in the tax relief given to buy-to-let landlords, the introduction of local rent controls and more flexibility on how Council Tax is levied.

4. Encouraging collaboration for action on cancer (proposed by Cllr Coulter, seconded by Cllr Lygo)

Labour member motion

Oxford City Council congratulates each of the organisations meeting together at Oxford Town Hall on 4 February to Mark "World Cancer Day". Council thanks each of those organisations for providing advocacy, for highlighting the suffering caused by cancer, and for providing hope through the development of innovative treatments and supportive care - all of which is centred on improving outcomes for patients, their families and their carers.

Each year, 8.2 million die worldwide from cancer. Four million die prematurely. And, one out of every two of us will experience painful illness through cancer.

Oxford has a significant role in medical science and in cancer research, with 450 post-doctoral researchers working on cancer related investigations - bringing £22 million to our local economy and with the likelihood such work will expand, for example, with the Churchill Hospital's recognition as a lead centre for targeted cancer therapy.

Oxford City Council resolves to support "World Cancer Day" as an annual event and will seek to find cost effective ways to work with the charitable, voluntary and academic communities and organisations for improved outcomes for cancer sufferers, their families and their carers.

5. Trident (proposed by Cllr Wolff seconded by Cllr Thomas)

Green member motion

Council notes that the current government is in favour of replacing Trident at

a cost of around £100 billion. According to estimates by CND, this money would be enough to fully fund A&E services for 40 years, employ 150,000 new nurses, build 1.5 million affordable homes, build 30,000 new primary schools, or cover tuition fees for 4 million students.

Council also notes that the Defence Review in 2016 will provide the incoming Government with an historic opportunity to re-consider the UK's nuclear weapons programme.

Particularly at time when funding for the NHS, Council Housing and Education is subject to austerity cuts, this Council believes that the Trident and Trident nuclear replacement programme funding could be much better utilised for the benefit of all and therefore the programme should be scrapped.

Council therefore agrees to ask the leader to write to all the City and County MPs after the election asking them to back the scrapping of Trident and any replacement.

6. Oxfordshire Transport Strategy (proposed by Cllr Tanner)

Labour member motion

The City Council welcomes the County Council's new transport strategy for Oxford as far as it goes but believes a number of key improvements are needed. We endorse the submission from the City Council about the OTS. In particular we believe that:

- 1) Tunnelling under the centre of Oxford is a costly nonsense which will damage the beautiful heart of Oxford and destroy archaeology.
- 2) The County are right about the increase in journeys in future but the Rapid Transit Buses (RTB) they propose will not provide the number of extra buses and seats that are needed.
- 3) The new Oxford Transport Strategy (OTS) does not make it clear which modes of transport should have most priority. We want to give priority to pedestrians, cyclists and buses especially during rush hours.
- 4) The City Council wants a speedy end to the effective moratorium on urgently needed improvements for cyclists on Oxford's roads.
- 5) The City Council supports the same balanced transport policy for the Headington hospitals and the Cowley business park, that has operated successfully for the city centre for many years. At present very many people who work in the eastern arc have little choice but to drive.
- 6) The County's latest OTS has failed to indicate sensible routes for the RTBs. Using crowded roads Like the Cowley Road and London Road, or driving a bus lane across a golf course in Lye Valley, are unworkable.
- 7) The City Council will continue to keep open its Park & Rides (P & R) in the city. Indeed we want to expand Seacourt P & R. But we also support more Park & Rides beyond Oxford in addition.

8) We support some ideas in the OTS such as more electric vehicles, cleaner air, a passenger rail link to Cowley and consulting about a work-place parking levy. We are opposed to road pricing as an unworkable burden on car drivers and businesses.

UPDATES AND ADDITIONAL INFORMATION TO SUPPLEMENT THIS AGENDA ARE PUBLISHED IN THE COUNCIL BRIEFING NOTE.

The Agenda and Briefing Note should be read together. The Briefing Note is available on the Friday before the meeting and is available both as a separate item on the calendar of meetings page on the council's website and as a supplement to this agenda.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.